

**COMMISSIONER, LABOUR  
UTTARAKHAND, HALDWANI**

**EOI for Enumeration, Identification & Registration of Unorganized Sector  
Workers in Uttarakhand**

- 1. Objective-** The present EOI is for inviting offers from experienced, qualified and reputed consultancy firms/ NGO's for providing their expert services. The expert services are required to conduct Enumeration and identification of sector-wise Unorganized workers register and issue smart cards to Unorganized worker working/ employed in different unorganized sectors as defined in 'Unorganized Workers Social Security Act-2008. and further guidelines issued by Ministry Of Labour & Employment Government of India, Dated by 3<sup>rd</sup> February,2015

The main purpose of this survey is to enumerate/identify and register sector wise workers employed/self employed in unorganized sector, so that they can be covered under different social security schemes/ others scheme.

**2. Definition of Unorganized Workers:**

The Term 'unorganized worker' has been defined under the Unorganized Workers Social Security Act, 2018 as "home based worker, self employed worker or a wage worker in the unorganized sector and include a worker in the unorganized sector and includes worker in the organized sector who is not covered by any of the acts mentioned in schedule-II of this Act."

Thus, the unorganized workers are not limited to those who are working in the unorganized sector but also include such workers who are working in the formal sector under the Acts mentioned in the Schedule II of the Act, i.e.

1. The Employees Compensation Act 1923
2. The Industrial Dispute Act 1947
3. The Employees Insurance Act
4. The EPF and Miscellaneous provisions Act,1952
5. The Maternity Benefit Act 1961
6. The Payment of Gratuity Act,1972

Following is the list of sectors identified as Unorganized sectors as per the above definition:-

1	Beedi Workers	23	Textile
2	Brick kiln Workers	24	Manufacture of Wood Products
3	Carpenters	25	Manufacture of Paper Products
4	Cobblers	26	Manufacture of Paper Products
5	Fishermen	27	Printing
6	Hamals	28	Rubber & Coal Products
7	Handicraft Artisans	29	Chemical Products like candle manufacture
8	Handloom Weavers	30	Mineral Products like earthen toys manufacture
9	Handloom and Khadi Weavers	31	Agriculture
10	Tailors	32	Transport Karmacharis
11	Leather and Tannery Workers	33	Rural Poor
12	Papad Workers attached to 'SEWA'	34	Construction Workers
13	Physically Handicapped Self Employed Persons	35	Coconut Processors
14	Primary Milk Producers	36	Aanganwadi Teachers
15	Rickshaw Puller/Auto Drivers	37	Plantation Workers
16	Safai Karmacharis	38	Women Associated with Self-Help Groups
1	Salt Growers	39	Sheep Breeders
7	Tendu Leaf Collectors	40	Rural Landless Households
18	Scheme for the Urban Poor	41	Unorganized workers Covered under RSBY
19	Forest Workers	42	Powerloom workers
20	Sericulture	43	Band/Dhol/Tent House worker
21	Toddy Tappers	44	Shope worker (not covered by epf and esi)
22	Domestic Worker	45	Food Stuffs like Khandsari/Sugar

### 3. Terms of Reference-

1. The selected NGO/ Firm shall conduct door to door visits for enumeration.
2. The enumerators shall fill up the registration form with the name and Aadhaar number, bank account number (if available), mobile number. It is mandatory to capture Aadhaar number, if it exists with the unorganized worker, during the enumeration process. The unorganized worker without Aadhaar number should be guided to the nearest registration camp where Aadhaar registration is also being conducted.
3. The enumerator should ensure that the consent of the unorganized worker is obtained for sharing his Aadhaar number with UIDAI is obtained while filling up the form. The consent for sharing Aadhaar number with UIDAI is mandatory.
4. The enumerator agency/ NGO will provide a sector wise list of Unorganized workers with properly filled up forms.
5. Data of Unorganized workers having Annual income less than 1.8 lacs or monthly income less than Rs.15,000 or state government notified wage ceiling for wage workers not exceeding the EPFO/ESIC limits shall be enumerated by the agency.
6. Enumerator agency have to do the above said work in all 13 districts of Uttarakhand and submit the District wise Enumeration report with fully filled form. The format of the form is attached as **Annexure-5**
7. The exercise in the nature of the first phase survey and registration through smart card. It is estimated that this phase shell approximately cover 20Lakh to 40 Lakh workers.
8. The selected NGO/firm will complete a process of enumeration and registration of unorganized workers within 365 day's of the issuance of work order.
9. The format of smart card is attached in Annexure-6. The selected NGO will register the unorganized worker and issue smart card as per format attached.

#### 4. Key dates for Online tender Submission:

The key dates for the EOI Submission are given below:-

Sr.no	Activities	Date	Time	Place
1	Date of commencement of E tender	07-05-2018	12.00 PM	Online
2	Pre-Bid meeting	14-05-2018	03.00 PM	O/o Commissioner Labour Haldwani
3	Last date of receipt of E tender	25-05-2018	03.00 PM	O/o Commissioner Labour Haldwani (For Physical copy Submission)
4	Online tender opening (Technical)	26-05-2018	04.00 PM	O/o Commissioner Labour Haldwani
5	Financial Bid opening			After technical evaluation completed

#### 5. Procedure for Submission of EOI:

- a. The EOI offer is being invited in two bid system with online submission of Technical and Financial Bid through E tendering website <http://uktenders.gov.in> and a set of physical forms and documents comprising of 'Technical Bid' and 'Financial Bid' both of which should be submitted in sealed cover separately and then put together in another sealed cover has to be submitted to O/o Commissioner Labour, Haldwani. The outer envelope should bear the name of the project **Expression of Interest for enumeration, identification & Registration of sector-wise Unorganized workers working/ employed in different unorganized sectors.**
- b. Technical Bid of EOI should be complete document bound as a volume separately. The documents should be page numbered, duly signed with seal and appropriately flagged and contain the list of contents with page numbers. Any deficiency in documentation may result in rejection of bid.
- c. The technical Bid shall contain **Bid Security** and all other technical details/ documents in support of the offer. There will be no mention of prices anywhere in the Technical Bid.
- d. The parties willing to participate in the tender will have to apply through the E-Tender procedure through website '<http://uktenders.gov.in>'

**e. The following documents must be submitted with the technical bid of the offer should be uploaded with technical bid document :**

- i. The bidder must sign each page of this EOI document and submit/uploaded the complete document.
- ii. Certificate of Incorporation of firm/NGO. The certificate of registration under Society Registration Act should be attached.
- iii. Proper authorization to the person empowered by the firm to sign the documents on its behalf. Specimen Signature and 3 latest photographs of the person authorized to sign, execute and act in respect of EOI should be included.
- iv. List of all key officials to be deputed on the project with their Educational Qualifications, experience, name, telephone no., email ID must be provided.
- v. The audited balance sheets for the Financial Year 2014-15, 2015-16 and 2016-17 shall also be enclosed as supporting document.
- vi. Registration certificate of registration in Goods and Service Tax Network (GSTN).
- vii. Details of past experience of executing similar works (work of enumeration in any Government Department) by the bidder with supporting documents. The bidder has to attach at least 3 work orders copy for contract amount not less than 5 lakh and certificate of Completion of consultancy services satisfactorily by the work order issuing Department.
- viii. PAN/TAN of the Consultants/Consultancy firms.
- ix. Copy of Income tax return of Financial Year 2014-15,2015-16 and 2016-17.
- x. A notarized affidavit on Stamp paper of Rs.10/-as per the format given in Annexure-2.
- xi. **The NGO/firm will provide a sample Smart card as per Annexure-6.**
- xii. **EOI Document Fee-Demand Draft of Rs.1000/- (Rs. One thousand only) against EOI document fee in favor of 'Labour Commissioner, Uttarakhand' payable at Haldwani.**

- xiii. **Bid Security** of amount Rs.45,000/- (Rupees Forty five thousand only) in the form of Demand Draft/ Fixed Deposit/ Bank Guarantee drawn on/ issued by any nationalized/ scheduled bank pledged to 'Labour Commissioner, Uttarakhand' Haldwani valid for 365 day's from the date of opening of Bid. The bid security of unsuccessful bidders shall be returned after the process of prequalification and opening of financial bids. Bid security shall be forfeited if a bidder withdraws from the tendering process after opening of technical bids.
- f. **Financial Bid (BOQ):** The Financial Bid (BOQ) will contain Price Schedule and all the commercial details of the offer. A format for Financial Bid is being prescribed (**Annexure-3**) and will be in excel sheet (BOQ). The bidder has to quote per unit rate of identification/enumeration work and registration work including issuance of smart card. That means the NGO/ firm will quote the rate of one identification and registration with smart card. Please don't leave any column blank in excel format as it may lead to rejection of financial bid, as in E-Tendering in complete chart is automatic generated. The price bid should be unconditional inclusive of all charges.

#### **6. Pre Bid Conference for queries on the EOI Document:**

A pre bid conference for queries and clarifications on the EOI document will be held on 28-04-2018 at 3.00 PM at O/o Commissioner Labour, Haldwani. All prospective bidders/authorized representative of the bidders who have purchased/Downloaded EOI document may attend the pre bid conference to get their queries and clarification replied, if any. The bidder should depute senior level representative who should be well conversant with the subject and bid requirements.

#### **7. Selection Procedure:**

- i. The bidders should participate in Pre Bid meeting (Please refer Para 6 of EOI Document).
- ii. The bidder qualifying in the technical bid evaluation will be approved for the second phase, i.e, Financial Evaluation. The date, time and Venue for the second phase will be **intimated to successful bidders only after technical bid evaluation.**
- iii. In the Financial Evaluation, the bidder with lowest quote in BOQ will be selected for Enumeration Work.

## **8. Amendments of EOI:**

At any time prior to last date of submission of EOI offers, Labour Commissioner, for any reason, whether at its own initiative or in response to a clarification requested by the a prospective bidders, modify the EOI Document by an amendment. Also in order to provide prospective reasonable time to take the amendment into account for preparing their bids, Labour Commissioner may extend the last date of receipt of Bids.

## **9. Performance Guarantee:**

The successful bidder will be required to submit performance guarantee in the form of Fixed Deposit Receipt (FDR)/ Bank Guarantee for a value equal to 10% of the fee quoted for the project within 15 days of issue of acceptance letter. The performance guarantee shall be valid up to the period of 365 day's from the date of submission and shall be extended suitably if the work is not completed within stipulated period of 365 day's. If the enumeration and registration work under the project is not done in the stipulated time, Labour Commissioner reserves the right to cancel the contract. In that case the performance guarantee shall be forfeited.

## **10. Payment Terms:**

The payment shall be done only after completion of the work as mentioned in the work order. **All the payments shall be made only after deduction of TDS as per Income tax Act, 1961 and Goods and Service Tax Act (In case GOI issue a directive regarding deduction of TDS under provisions of GST Act).**

## **11. Period for completion of work**

The successful bidder has to complete the work within 365 day's of issuing work order. The period can be extended for 1 month more only after the permission given by Labour Commissioner. If the successful bidder fails to deliver his reports in above said time than his performance guarantee will be forfeited and the firm will be blacklisted by the department.

**12. Labour Commissioner reserves all the rights to amend/ cancel the bid process at any point of time and the discussion will be accepted by all the bidders.**

**13. Resolution of Disputes/Arbitration:-**

If any dispute arises in reference to any word meaning, terms & the Conditions, or to Right & liabilities of the Parties to the agreement or for any type of payment, or any dispute whatsoever arising out of this agreement will be referred to the sole arbitrator appointed by the Labour Commissioner who shall not be below the rank of Deputy Labour Commissioner and whose order will be full & final and shall be binding upon both the party. In such reference the rules and regulation framed as per provision contained in Arbitration & Reconciliation Act. 1996 will be effective & applicable and the place of arbitration shall be at Haldwani.

**14. Jurisdiction:-**

The Bidding process shall be governed & constructed in accordance with, the laws of India & the High court at Nainital shall have exclusive jurisdiction over all disputes arising under, pursuant to for in connection with bidding process.

**15. Agreement of Contract:-**

The successful bidder will have to do an agreement with Labour Commissioner, Uttarakhand, Haldwani regarding job, terms & conditions before the job executed on a non judiciary Stamp paper (Rs. 100/- Stamps ). The terms and conditions of the contract shall be in accordance with those mentioned in the tender document. In case the successful bidder refuses to the sign the agreement. The EMD shall be forfeited.

**16. Bid Validity :- 365 day's of issuing work order.**

**Labour Commissioner  
Uttarakhand**



EOI Letter Performa

To,  
The Labour Commissioner,  
O/o Labour Commissioner,  
Uttarakhand,  
Haldwani.

**Subject: - Expression of Interest for enumeration and identification of sector-wise Unorganized workers working/ employed in different unorganized sectors.**

The undersigned Firm/NGO, having read and examined in detail all the EOI documents in respect of selection of a Enumerator Agency for O/o Labour Commissioner Uttarakhand, Haldwani regarding as per above subject, do hereby express the interest to provide the services as specified in the Terms of Reference/ Scope of Work.

**(ENUMERATION/IDENTIFICATION OF UNORGANIZED WORKERS )**

1	Name of the NGO/AGENCY	
2	Name of Authorized signatory for signing tender documents.	
3	Registered office Address	
4	Tel. Nos./ Mob. Nos.	
5	Name of Proprietor	
6	Year of Establishment	
7	E-mail Address/website	
8	Fax No	
9	Year of Establishment	
10	Authorisation letter	
11	Specimen Signature and 3 Photographs of authorized signatory	
12	Registration Number Under Society act	
13	Copy of Balance Sheet last three	

	Financial 1. FY 2014-15, AY 2015-16 2. FY 2015-16, AY 2016-17 3. FY 2016-17, AY 2017-18	
14	FDR No. & Date (EMD)	
15	Name of Bank, City.	
16	Tender fee Receipt No. & Date	
17	PAN No. & TAN No.	
18	Copy of last three year I.T. return. 4. FY 2014-15, AY 2015-16 5. FY 2015-16, AY 2016-17 6. FY 2016-17, AY 2017-18	
19	(i) Vetted/Self certificate Performance Reports. (ii) All documents mentioned in para 1-23	
20	Detail of Man power and infrastructure	a- Recourses b- Staff c- Date of registration/ renewal d- No of office in Uttarakhand e- Experience of survey work in Government Sectors
21	Parameter for NGO	1- Minimum Five year experience 2- Recognized Agency 3- Experience Certificate for Survey work (min 03 Work order and Work completion certificate) 4- Sufficient manpower for survey 5- Survey Agency Should not be disputed/black listed (Rs. 10 stamp paper properly notarized)
22	Sample of Smart Card Attached	Yes / No

I/We certify that I/we understood and accept the contents of the terms and conditions incorporated in the Tender Form and Note below and submit this Tender for consideration. I/We certify that the above statements are true.

(Signature of the Owner/Proprietor)

DATE : .....

Full Name of the Firm .....

Address .....

(SEAL) .....

**ANNEXURE-2**

**Affidavit Format (To be provided on Rs10/- stamp paper duly  
Notarized)**

1. I/We, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned has read the EOI document carefully and accept all the conditions given in the document.
3. The undersigned hereby authorizes and request any bank, person, firm or corporation to furnish required information deemed necessary and requested by the department to verify this statement or regarding our competence and general reputation.
4. The undersigned understands and agrees her qualifying information may be requested, and agrees to furnish any such information at the request of the department.
5. The undersigned has not been blacklisted by any Government/ Government Department/ Government Agency/PSU in India for corrupt and fraudulent practices or non performance in last 5 years.
6. There is no dispute pending in any court of law for the reasons mentioned above.

(Signed by Authorized Signatory)

Name of the Signatory

Firm

Date

**ANNEXURE-3**  
**(Only Online Submission in BOQ)**  
**Financial Bid Form**

**Subject:- Expression of Interest for enumeration and identification of sector-wise Unorganized workers working/ employed in different unorganized sectors.**

The undersigned Agency, having read and examined in detail the entire EOI document in respect of above subject, do hereby express their interest to provide Consultancy Services as specified in the EOI Document. The rates for the said services has been quoted as below-

Name of the Consultant/ Consultancy Firm		
Address of the Consultant/ Consultancy Firm		
1	Rate per Identification	
2	Rate per registration and smart card	
3	Total rates per unit (1+2) in Indian Rupees (in figures, inclusive of all taxes)	

Amount in Words

**Note-**

1. The bidder is required to provide unit rate of the above said work inclusive of all taxes in Indian Rupees.
2. In case of any difference of lump sum amount in figures and words, the amount in words will be considered.
3. Cutting/ erasing/ use of whitener are strictly prohibited and such use will lead to rejection of Financial Bid.

(Signature of the Consultant/ Firm)

Name:-

Designation with Seal-

Date-

**Annexure-4**  
**(To be attached with Technical Bid)**

**Document Check list**

Sr. no.	Particular of document	To be Submitted Physically	To be Scanned & uploads along with online Technical Bid	Reference	Tick, if attached
1	Cost of tender fee	Yes	Yes		
2	EMD (Bid Security)	Yes	Yes		
3	Technical bid Document as per tender document	Yes	Yes	Ann-1	
4	EOI Document duly signed with seal	Yes	Yes		
5	Certificate of Incorporation	Yes	Yes		
6	Authorisation letter	Yes	Yes		
7	Specimen Signature	Yes	Yes		
8	3 Photographs of	Yes	Yes		
9	List of Key Officials( team member)	Yes	Yes		
10.	A notarized affidavit on Stamp paper of Rs.10/-as per the format given in Annexure-2.	Yes	Yes	Ann-2	
11	Audited Balance Sheets (as per Para 5 (e) (v)	Yes	Yes		
12	GSTN registration Certificate	Yes	Yes		
13	Work Orders as per Para 5(e) (vii)	Yes	Yes		
14	Certificate of Satisfactory Completion of Work	Yes	Yes		
15	PAN of Consultant	Yes	Yes		
16	ITR's as per Para 5(e) (ix)	Yes	Yes		
17	Sample card	Yes	Yes		
18	Financial Bid (BOQ)	No	Yes		

Your Faithfully

(Signature of the Consultant/ Firm)

Name:-

Designation with Seal-

Date

**Annexure I: Form for registration of unorganized worker**

The following is the form required for registration of the unorganized worker. All details are to be captured in the form during the registration process to enable registration of the unorganized worker.

1.	Full Name of Unorganized Worker	Registration Number (to be allotted):		
2.	Father's Name			
3.	Mother's Name			
4.	Permanent Address:			
	House No/ Building No:			
	Street/ Road/ Lane:			
	Area/ Locality/Sector:			
	Post Office:			
	Village/Town/City:			
	Sub-District:			
	District:			
	State:			
Pin Code:				
5.	Current Address:			
	House No/ Building No:			
	Street/ Road/ Lane:			
	Area/ Locality/Sector:			
	Post Office:			
	Village/Town/City:			
	Sub-District:			
	District:			
	State:			
Pin Code:				
6.	Caste	Scheduled Caste [ ]	Scheduled Tribe [ ]	Others [ ]
7.	Mobile number (if available):			
8.	Jan Dhan/Bank Account Number:			
9.	Family Member Details (including self& dependents):			

	Name of Family Member	Age / Date of Birth	Gender (M/F/T)	Relationship to Unorganized Worker	Aadhar No. / EID	Average income (Annual)	Main occupation / trade	Home based worker/ self-employed worker / wage -worker in unorganized sector / wage - worker in organized sector not covered in EPFO and ESIC.	Are you a migrant worker (Yes / No)	Unorganized Worker (Yes / No)
i.										
ii.										
iii.										
iv.										

vi.										
vii.										
viii.										
ix.										
x.										

10. Whether included in any of the following schemes. If yes, please indicate appropriate registration/sanction number etc.

S.No.	Name of Beneficiary(self or dependent family member)	Indira Gandhi National Old Age Pension Scheme (IGNOAPS)	Aam Aadmi Bima Yojana	Rashtriya Swasthya Bima Yojana (RSBY)	Any other scheme Central/State
i.					
ii.					
iii.					
iv.					
v.					

11. Details of Nominees for schemes

S. No.	Name of the Scheme	Name of Nominee	Age /Date of Birth	Name of beneficiary	Relation with Beneficiary	% Share of Nominee	Aadhaar No.
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i.					
ii.					
iii.					
iv.					

12.	Are you a beneficiary of Cess Fund?	If yes, please give Registration No. and Name of Cess Fund		
		Name of Cess Fund	Whether beneficiary (Y/N)	Registration No
		The Limestone & Dolomite Mines Labour Welfare Fund Act, 1972	Y/N	
		The Beedi Workers Welfare Fund Act, 1976	Y/N	
		The Iron Ore Mines, Manganese Ore Mines & Chrome Ore Mines Labour Welfare Fund Act, 1976	Y/N	
		The Cine Workers Welfare Fund Act, 1981]	Y/N	
		The Mica Mines Labour Welfare Fund Act, 1946	Y/N	

13.	Optional Information*	States at their discretion may obtain information regarding the Skill and Educational Qualification.
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S. No.	Name of the Family Member(including self)	Highest Educational Qualifications	Skill training required
i.			
ii.			
	Name of children	Class studying in	
i.			
ii.			

**Self-Certification**

I do hereby certify that the above information is true to the best of my knowledge and belief.

**Authorization to share AADHAAR number with UIDAI**

I do hereby authorize the State Government of <Name of State> and Central Government, sharing of my AADHAAR number with UIDAI for verification and for publication in the occupation wise list of unorganized workers as well as for future validation purposes.



Enumerator's Stamp and Signature with date

Applicants signature/ Thumbprint  
Date: \_\_\_\_\_

Date and Time of enumeration: \_\_\_\_\_

Name of enumerator: \_\_\_\_\_

Mobile number of enumerator: \_\_\_\_\_

## Annexure II: Smart card data structure

The following is the card structure for the unorganized workers smart card.

## a. Main file – Write once

Field	Data	Data type & length
UWIN	Registration Number	12 (numeric)
Name	Name of unorganized worker (vernacular)	75 (Unicode)
Occupation	Occupation of unorganized worker	50 (alphanumeric)
IssueTimestamp	Issue Date	
AadharVerified	Whether verified with Aadhar CIDR?	1 (char)
StateCode	Permanent Address State code from Census 2011	2 (numeric)
DistrictCode	Permanent Address District code from Census 2011	3 (numeric)
SubDistrictCode	Permanent Address Sub-district code from Census 2011	5 (numeric)
VillageTownCode	Permanent Address Village or Town code from Census 2011	6 (numeric)
VillageTownType	Permanent Address Village or Town type from Census 2011	1 (numeric)
Door/ House No	Door or house number	50 (char)

## b. Dependent file – Write multiple

Field	Data	Data type & length
Name	Name of dependent (Vernacular)	75 (Unicode)
Relation	Relation of dependent with unorganized worker	2 (numeric)
Gender	Gender of dependent	1 (char)
DateofBirth	Date of Birth	DDMMYYYY
AadharNo	Aadhar number of dependent	28 (numeric)
JanDhanAccountNo	Jan Dhan account number of dependent	16 (numeric)

The dependent file should include details for up to 10 dependents for an unorganized worker.

c. Health Assurance Balance file – Write multiple

Field	Data	Data type & length
<b>Main Coverage</b>		
ProviderCode	Unique identifier for SHAA/ Public Insurer	10 (numeric)
SanctionNo	Scheme Ministry sanction number	12 (numeric)
IPBalance	IP coverage balance amount	6
OPBalance	OP coverage balance amount	5
DiagnosicsBalance	Diagnostics coverage balance amount	5
MedicinesBalance	Medicines coverage balance amount	5
<b>Top up Coverage</b>		
TopupSponsorCode	Top-up coverage sponsor unique identifier	10 (numeric)
TopupSanctionNo	Top-up coverage sanction number	12 (numeric)
TopupIPBalance	Top-up IP coverage balance amount	6
TopupOPBalance	Top-up OP coverage balance amount	5
TopupDiagnosicsBalance	Top-up diagnostics coverage balance amount	5
TopupMedicinesBalance	Top-up medicines coverage balance amount	5

The Health Assurance Balance file has provision for 1 record which is reset once a year as per the discretion of the State.

d. Health Assurance Referral file – Write multiple

Field	Data	Data type & length
ReferrerID	Unique Identifier of Coverage Provider doing the referral	10 (numeric)
AadharNo	Aadhar Number of Patient	28 (numeric)
ReferralTimestamp	Timestamp for Referral	
DiseaseCode1	ICD10 Code for Disease	6 (alpha numeric)
DiseaseCode2	ICD10 Code for Disease	6 (alpha numeric)
DiseaseCode3	ICD10 Code for Disease	6 (alpha numeric)

The health assurance referral file stores a referral record till the time the patient has been discharged from the healthcare provider. At any time, this file can have up to 10 records available.

e. Health Assurance Blocking File – Write multiple

Field	Data	Data type & length
RegistrationNo	Registration number at Health Provider	10 (numeric)
AadharNo	Aadhar number of Patient	28 (numeric)
HealthProviderID	Unique identifier for health provider	10 (numeric)
AuthorizationID	Authorization ID	10 (alpha numeric)
PackageCode	Package code	10 (alpha numeric)
BlkTimeStamp	Timestamp for package blocking	
AmountBLK1	Amount blocked from main coverage for IP	5
AmountBLK2	Amount blocked from top-up coverage for IP	5
Packages Blocked		
PkgBlk1	Unique Identifier for Package 1	10 (alpha numeric)
PkgBlk2	Unique Identifier for Package 2	10 (alpha numeric)
PkgBlk3	Unique Identifier for Package 3	10 (alpha numeric)

The transaction file stores a blocked record till the time it is unblocked or discharged. At any time, this file can have 10 records available.

f. Health Assurance EMR File – Write multiple

Field	Data	Data type & length
AadharNo	Aadhar No of Patient	12 (numeric)
Height	Height of patient	3 (numeric)
Weight	Weight of patient	3 (numeric)
BMI	BMI of patient	2 (numeric)
Blood group	Blood group of patient	3 (alpha numeric)
Blood pressure	Blood pressure	6 (numeric)

The electronic health record file stores a record every time an unorganized worker or dependent is discharged from the hospital. At any time, this file can have up to 5 records for a patient, for up to 10 patients.

g. Pension File – Write once

Field	Data	Data type & length
AadharNo	Aadhar No of IGNOAPS beneficiary	12 (numeric)
SanctionOrderNo	IGNOAPS Sanction Order number	13 (alpha numeric)

The pension file can have up to 4 records.

h. AABY File – Write once

Field	Data	Data type & length
AABY Policy		
AadharNo	Aadhar No of AABY beneficiary	12 (numeric)
GroupPolicyNo	AABY group policy number	9 (numeric)
CertificateNo	AABY policy certificate number	3 (numeric)
NomineeAadharNo	Aadhar No of AABY nominee	12 (numeric)
Scholarship Details		
ScholarshipRecipient1AadharNo	Aadhar No of AABY Scholarship beneficiary	12 (numeric)
ScholarshipRecipient1Class	Class in which scholarship recipient is currently studying	2 (numeric)
ScholarshipRecipient2AadharNo	Aadhar No of AABY Scholarship beneficiary	12 (numeric)
ScholarshipRecipient2Class	Class in which scholarship recipient is currently studying	2 (numeric)